



Minutes Carrier Procedures Committee Meeting

October 2, 2023 – 10:34 am-11:49 am ET
Westin Alexandria Old Town, Alexandria, VA

Chairman: James Faas

Vice Chairman: Jeremy Vetterkind

Staff Liaison: Larissa Franklin

I. Call to Order

Chairman Faas called the meeting to order at 10:34 am ET.

II. Roll Call

The following committee members were in attendance:

Clete Cordero
Mark Davis
James Faas — Chairman
Sheri Frieze
Greg Joyner
Edward Marsh
Kris McLennan
Mike Morgan

Mike Murphy
Robert Sowers
Tim Vander Pol
Matt VanDerPol
Jeremy Vetterkind — Vice
Chairman
Jake Whitney
Cynthia Winkler

The following non-committee-members were in attendance:

Matt Batteh
John Hughes
Tim Pruett

John Trumpy
Nick Wingerter

The following staff members were in attendance:

Colleen Airgood
Erin Carter
Sarah Cottrell
Latressa Cross
Paul Dugent
Larissa Franklin — Staff Liaison
Ashley Gencarelli
Nicole Jones

Clara Kim
Angela Li
Caroline Lyle
Adam Mercer
Amber Parker
Lanae Peterson
Carrie Sparks
Debbie Sparks

General Counsel is Claire Shapiro.

III. Antitrust Advisory

Ed Marsh made a motion to accept the advisory to the Committee that this meeting is being conducted in compliance with NMFTA’s antitrust guidelines. Tim Vander Pol seconded, and the motion was passed.

IV. Approval of the Minutes – June 2023

Sheri Frieze made a motion to accept the minutes of the June 2023 Carrier Procedures Committee meeting, which were previously distributed to committee members. Greg Joyner seconded, and the motion was passed.

V. Election

Robert Sowers made a motion to elect Greg McDermitt as Vice Chairman. Joe Colapietro seconded, and the motion passed. As such, Jeremy Vetterkind moves into the role as Chairman.

VI. Interline Settlement Procedures

Glen Merkel made a motion to accept new language to Item 400600, as well as the other amendments to the Interline Settlement Procedures discussed at the June 2023 meeting. Tim Vander Pol seconded, and the motion passed. These changes will be published in Supplement 4 to NMF 100-AW, which will be effective December 2, 2023.

VII. Parties Responsible for Initiating and Substantiating Claims – Items 300100 – 300170

Claire Shapiro presented five options to replace the word “consignee” in Items 300140 and 300145. Greg McDermitt made a motion to accept the language “consignee, shipper, or party receiving freight bill.” Glenn Merkel seconded the motion. The motion passed. These changes will be published in Supplement 4 to NMF 100-AW, which will be effective December 2, 2023. Other provisions in the Procedures Governing the Investigation and Disposition of Freight Claims for Loss or Damage that use the term “consignee” were brought before the Committee. It was determined that further discussion will be needed for the other Rules.

VIII. Limited Access Locations

Larissa Franklin opened a discussion on “limited access locations.” Leslie Veldstra Killingsworth made a motion to create a general definition that carriers can reference as needed. Glen Merkel seconded the motion, and the motion passed. Potential language will be presented at the next Carrier Procedures Committee meeting.

IX. Model Agent Agreement

Claire Shapiro presented several sample provisions for a model agent agreement. Based on discussion and feedback, she will edit the provisions and draft a model agent agreement sample to distribute to members before the next meeting.

X. **Old Business**

No old business was brought before the committee.

XI. **New Business**

Larissa informed the Committee that the Model Interline Agreement would have some discrepancies from the newly approved Interline Settlement Procedures provisions. A redraft of the Model Interline Agreement will be sent to members of the Committee before the next meeting to ensure parallel language.

XII. **Adjournment**

Sheri Frieze made a motion to adjourn the meeting, Matt VanDerPol seconded, and the motion passed. The meeting adjourned at 11:49 am ET.